

Peace River Presbytery

**INTERIM/TRANSITIONAL PASTOR CONTRACT**

Between \_\_\_\_\_  
(Church)

and \_\_\_\_\_  
Interim/Transitional Pastor/Associate Pastor (circle one)

We, the Session of \_\_\_\_\_  
(Church)

and \_\_\_\_\_ intend to enter into a relationship, with the following characteristics,  
(Teaching Elder)

effective \_\_\_\_\_ **Full-time** \_\_\_\_\_ **Part-time (%-time)** \_\_\_\_\_  
(Month, Day, Year) (circle one)

\_\_\_\_\_ will be \_\_\_\_\_ for a period of \_\_\_\_\_ months  
(Teaching Elder) (pastoral classification)

with the following remuneration:

<b>DIRECT COMPENSATION</b>		
1	Cash Salary	\$
2	Housing Allowance	\$
3	Deferred Income	\$
4	Special Income	\$
5	Other Income	\$
<b>6</b>	<b>TOTAL EFFECTIVE SALARY</b>	<b>\$</b>
<b>BENEFITS</b>		
7	Board of Pensions Dues ( <a href="https://www.pensions.org/calc/dues">https://www.pensions.org/calc/dues</a> )	\$
8	SECA Reimbursement	\$
9	*Auto Expense (per IRS Business Rate)	\$
10	*Continuing Education Allowance	\$
11	*Book Allowance	\$
12	*Professional Expense Allowance (optional)	\$
13	Medical (optional)	\$
<b>14</b>	<b>TOTAL PACKAGE</b>	<b>\$</b>

\*These items are paid through an Accountable Reimbursement Plan; Auto expense estimated for budget purposes—actual expense paid.

**Also Provided**

- Vacation (minimum one month)    ■ Study Leave (minimum two weeks)
- Other \_\_\_\_\_

ADDITIONAL INFORMATION

1. The duties will include those functions ordinarily filled by the teaching elder, such as a regular schedule of worship services and preaching, pastoral calling on the sick and shut-ins, serving as resource and/or consultant to church program groups and committees; and, to oversee the normal administrative functions. The teaching elder may serve as Moderator of the Session if approved by the Committee on Ministry.
2. This agreement can be terminated by either party upon 30-day notice, pending consultation with the Committee on Ministry.
3. The attached Statement of Faith and Personal Information Form (PIF) and Biography have been reviewed by the Session.
4. The Interim/Transitional Pastor will also submit a written report to the Committee on Ministry on the First day of every other month.
5. The Rev. \_\_\_\_\_ is not a candidate for an Installed Pastor position for this congregation.
6. Goals for the Interim Ministry: Implement a process to address all Five Focus Points of Interim Ministry.

SIGNATURES

\_\_\_\_\_  
Clerk of Session

\_\_\_\_\_  
Teaching Elder

\_\_\_\_\_  
Date