

Peace River Presbytery
Purpose and Responsibilities Guide
for the
Communication, Connection and Community Team

Purpose Statement - Job Description (per the Standing Rules)

- 8.5.4 Communication, Connection and Community Team – (9 members) The responsibilities of this team shall be:
- 8.5.4.1 Nurturing the Presbytery’s understanding and functioning as a learning community.
 - 8.5.4.2 Encouraging, maintaining, and supporting the development of meaningful and value-added relational connections, conversations, and gatherings among congregations, sessions, and both teaching and ruling elders.
 - 8.5.4.3 In consultation with staff, the Steering Committee and Presbytery Committees, developing and planning the themes, locations and speakers for our Stated Presbytery meetings.
 - 8.5.4.5 To develop a communication strategy for the Presbytery; its philosophy and methodology for building community.
 - 8.5.4.6 To provide communication linkage between Presbyterian Women and the Presbytery.

Vision Statement

Oversee the development of a communications strategy that enhances connections across the Presbytery and nurtures a community of sharing and learning.

The scope of responsibility of members and leadership.

- a. Team member responsibilities: attend meetings, and share expertise/perspective on matters of communications, Presbytery-wide meetings and connections and make appropriate budget requests to support the team’s charge.
- b. Moderator/co-Moderator shall: chair meetings, prepare agenda, schedule churches to host Presbytery meetings, visits to host churches for pre-meeting planning. They shall also identify potential members for the Communication, Connection and Community Team and refer names to the Human Resources Team for their consideration.
- c. Moderator/co-Moderator shall serve on Steering Committee and provide periodic written updates about on-going or new plans/initiatives/actions. When action is required it is desirable for a written proposal to be sent in advance of regularly scheduled Steering Committee meeting.
- d. The General Presbyter shall serve as support to the team
- e. Other PRP staff responsibility or support: work with exhibitors, host churches, registration

Authorities Granted:

Items that shall be reviewed by the Steering committee for action by Presbytery:

- a. Dates, location, times for Stated meetings. Stated meetings are typically held in February, May and November. The TEAM can generally expect and prepare for a called Presbytery business meeting between the May and November meetings if action is warranted.

Team Members (2020) are:

Rev. Rob Marrow – 1/2020 – co-moderator
Carson Brown – 1/2022 – co-moderator
Rev. Kevin Morris – 2/2022
Rev. Tom Cook – 2/2020
Debby Wendell – 1/2020
Rev. Carolyn Wilson - 1/2021
Gayla Huston - 1/2022
Amy Cerniglia – 1/2022
Vacant

Additional Staff Support will be defined and delineated in the implementation plan.

2020 Year Calendar:

The Team Ordinarily meets on the FIRST MONDAY of each month at 12:30 p.m. at the Presbytery office in North Port. Please check the Presbytery's calendar on the website for updates or changes.

Action
January
<ul style="list-style-type: none"> • Review plans for all Presbytery meetings of the year • Finalize plans for February meeting including sending out pre-meeting study questions, confirm program plans for February meeting in relation to docket. • Conduct pre-meeting visit to host church • Determine plans for regional/summer gatherings. • Review current status for May meeting. • Provide orientation to new members of Team
February
March
<ul style="list-style-type: none"> • Debrief February meeting. • Finalize plans for May meeting including sending out pre-meeting study questions, confirm program plans in relation to docket. • Conduct pre-meeting visit to host church. • Identify theme for next year's Presbytery meetings. Identify speakers for next year's Presbytery meetings. Confirm locations and dates for meetings for the next year for approval by Steering Committee. • Finalize plans for regional/summer gatherings.
April
May
June- July
<ul style="list-style-type: none"> • Debrief May meeting • Finalize plans for the regional gathering including sending out pre-meeting study questions • Confirm speakers for next year's Presbytery meetings. • Review plans for November meeting • Prepare and submit budget request for next year.
August
September
<ul style="list-style-type: none"> • Debrief regional/summer gatherings • Finalize plans for November meeting including sending out pre-meeting study questions, confirm program plans in relation to the docket. • Conduct pre-meeting visit to host church. • Review plans for February meeting
October
November
December
<ul style="list-style-type: none"> • Debrief November meeting • Update plans for February meeting • Review accomplishments for the program year and confirm plans for upcoming year • Contact Presbyterian Women leadership to identify programs and plans to assist in communicating and promoting across the Presbytery.